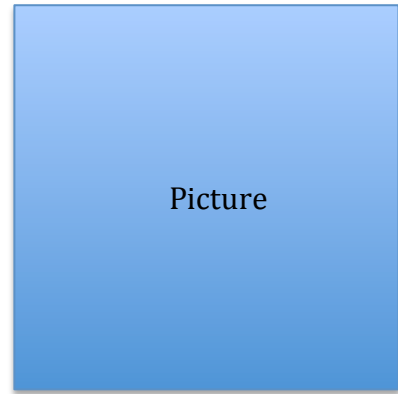


## **Anthony David Recruitment Sample CV**

### **Your Name**

Date of Birth:  
Nationality:  
Marital Status:  
Address:  
Email:  
Mobile:  
Languages:



A paragraph about yourself. Give us a brief description about yourself in a few sentences.

### **Employment History** (From most recent job and work backwards)

Date (Oct 2010 – Present )

Company/ Clients Name

Job title

Give a short description about the job role in a few sentences.

- Bullet point Key responsibilities, for example:
- Sliver Service
- Menu Planning
- Staff Records
- Accounting
- Staff Payroll
- Care of Antiques
- Etc....
- Reason for Leaving or Looking for new opportunity.

### **Explain any gaps in your employment history**

Dates Feb 2008 - Oct 2010

Company/ Clients Name

Job title

Give a short description about the job role in a few sentences.

- Bullet point Key responsibilities,
- Reason for Leaving

**Make sure to do this for all your positions and to include as much information as possible on the positions relevant to your chosen position.**

## **Anthony David Recruitment Sample CV**

Dates Jan 2005 – Feb 2008

Company/ Clients Name

Job title

Give a short description about the job role in a few sentences.

- Bullet point Key responsibilities,
- Reason for Leaving

Dates

Company/ Clients Name

Job title

Give a short description about the job role in a few sentences.

- Bullet point Key responsibilities,
- Reason for Leaving

**Skills:** (PA, Chef, Butler, House Manager) Specific to Job

- Silver Service
- Experienced in both formal and informal households
- Being able to adapt to different occasions
- Has the ability to effectively manage diaries & deals with worldwide enquires
- Care of Books
- New Born Experience
- Cooking skills etc.

**Education & Professional Qualifications:**

Fom Most Recent

- First Aid 2015
- Food Hygiene 2014
- Advanced Driving Course 2012
- Rolls Royce Certificate 2011
- British Butler Certification 2009
- A Levels

**Hobbies:**

- List your hobbies and interests
- Swimming
- Tennis
- Theatre
- Cooking
- Etc.